

**Policies and Procedures
of Region V
of Alaska School Activities Association**

The following are the general policies for implementing the constitution and by-laws of Region V of the Alaska School Activities Association.

Policies may be added, deleted, or modified by a simple majority vote of the members present at general membership meetings of Region V.

ARTICLE I: AWARDS

- Section 1: All conference;
- a. for baseball, basketball, softball and volleyball will be made by the coaches using the all conference selection criteria. (see appendix C)
 - b. will be handed out at the regional tournament for baseball, basketball and volleyball and at the last regional games of the season for softball.
 - c. numbers will be equal to positions on a regulation team, or two times the number of competing schools up to a maximum of twelve.
- Section 2: The Syd Wright All Academic Team Award will be presented at the last Region V DDF meet of the year. It will go to the school with the highest cumulative GPA. (see appendix D)
- Section 3: World language awards are determined by judging of an audio tape competition and handed out at the end of April. (see appendix E)
- Section 4: For Region V tournament awards see the tournament handbook.
- Section 5: Schools may apply at Region V meetings to handout awards at non-conference special events. Applications must include tournament and award description. (see appendix F)

ARTICLE II: CODE OF CONDUCT

- Section 1: Coaches, advisors and chaperones are prohibited from consuming alcohol while traveling with a school group.
- Section 2: Visiting students must be accompanied by a coach, advisor, or chaperone to attend a school dance. (see appendix H)
- Section 3: Coaches, advisors, and chaperones will treat event personnel, officials and opposing coaches and team members with dignity and respect.

ARTICLE III: COMMITTEES

Section 1: There shall be the following standing committees:

Academic Decathlon	Policy & Procedures
Art Festival	Referees/Officials
Baseball/Softball	Scheduling
Basketball 2A	Soccer
Basketball 3A	Sportsmanship
Basketball 4A	Student Government
Cheerleading	Swim/Dive
Cross Country	Tournaments
Drama, Debate, Forensics	Track & Field
Drill Team	Trophies & Awards
Football	Volleyball
Games	World Language
Housing & Transportation	Wrestling
Music	

ARTICLE IV: CLINICS

Section 1: The honorarium maximum for Music adjudicators and clinicians is \$300 per day. The honorarium for art festival teachers is \$300 for the entire event. The honorarium maximum for a clinician at all other Region V activities is \$200 per day.

Section 2: Clinicians at all Region V activities may receive lodging, travel, and \$40.00 per diem at Region V expense. There shall be a \$700.00 limit on round trip transportation cost.

Section 3: Region V shall fund transportation for two officials from each school to attend a sanctioned officials clinic in Region V.

Section 4: Official & safety clinics will be held every other year. (see rotation schedule)

ARTICLE V: HOUSING

Section 1: Administrators are to see to it that their coaches, advisors and chaperones are educated about and follow the Region V housing rules. (see appendix A)

Section 2: Host schools that require visiting schools to be grouped housed must supply at least one meal a day.

ARTICLE VI: SCHEDULING

Section 1: Schedule changes that require a conference call will be paid for by the initiating school.

Section 2: The music festival will be scheduled of and by itself on the weekend selected. A school may apply to the Region V board for a waiver to schedule an event on the music festival weekend.

ARTICLE VII: STIPENDS/EXPENSES

Section 1: The annual stipend for the officers of Region V shall be:

President	\$2000
Secretary/Treasurer	\$5000
Region V Representative	\$2000

Section 2: Directors of Region V tournaments stipends shall be:

Art Festival	\$400
Baseball	\$400
Basketball 2A	\$800
Basketball 3A/4A	\$800
Cross Country	\$400
Honor Festival	\$400
Music Festival	\$800
Swim/Dive	\$400
Track & Field	\$400
Volleyball 2A	\$400
Volleyball 3A/4A	\$400
World Language	\$400
Wrestling	\$400

Section 3: Region V will pay travel, lodging, and per diem to regional meetings for the ASAA Board of Director representative when they do not represent a member school.

ARTICLE VIII: TOURNAMENTS/MEETS/FESTIVALS

Section 1: Schools pay a participation fee of \$10.00 per participant for all Regional Tournaments/Meets/Festivals.

Section 2: Official selection will be coordinated by the secretary/treasurer using the selection criteria (see tournament handbook)

Section 3: Officials pay for baseball, basketball, volleyball, & wrestling will be determined at the preceding Region V Board spring meeting. (see appendix G)

- Section 4: The games committee purpose shall be to settle disputes arising at the event. It shall be composed of the tournament director, host school administrator, and a representative from each classification.
- Section 5: Admission Prices – individual, full session and reserved seat price guidelines are listed in the tournament handbook.
- Section 6: Financial reports are to be sent to the secretary/treasurer within 60 days of the end of the tournament. A fine of \$250 will be levied for failure to do so.

ARTICLE IX: BASEBALL

- Section 1: All contests shall follow National Federation Rules.
- Section 2: The conference is divided into two divisions with the following scheduling guidelines;
- a. First two weeks interdivisional play – 3 game series
 - b. Divisional Play – each school host a 3 team series, with teams playing 4 games
- Section 3: For regional tournament see tournament handbook.

ARTICLE X: BASKETBALL

- Section 1: All contests shall follow National Federation Rules.
- Section 2: 3A Scheduling - under the concept of North-South divisionalization, schedules in Region V will be constructed according to the following guidelines:
- a. Fourteen (14) “designated” conference games must be scheduled each year.
 - b. Eight (8) games must be scheduled each year within division. Four (4) games with each divisional opponent on a home and away basis.
 - c. Six (6) games must be scheduled each year with the three schools in the opposite division, (2 games with each cross-divisional opponent on an alternating-year home and away basis).
 - d. After the fourteen (14) “designated” required games have been scheduled schools may schedule additional competitions with each other, but such additional competitions are not considered to be league/conference games. There is no requirement that schools schedule any additional games beyond the required 14.
 - e. Only the eight (8) designated games within each division will be used to determine the number one seed from each division for the Region V tournament.
 - f. The first games of the season should be the non-divisional games.
- Section 3: The Region may hold an official clinic in the fall.

Section 4: For regional tournaments see tournament handbook.

ARTICLE XI: CHEERLEADING

Section 1: All events shall follow National Federation Rules.

Section 2: For squads to perform stunts and pyramids a coach must attend a safety clinic or pass the national federation spirit rules test and watch safety videos I & II each year.

Section 3: Music used for all games, competitions and tournaments must be void of all profanity or sexual connotations. Routines and music should be age appropriate.

Section 4: For regional tournaments see tournament handbook.

ARTICLE XII: CROSS COUNTRY

Section 1: All meets shall follow National Federation Rules.

Section 2: Specific weekends will be scheduled with the day of the meet determined when the ferry schedule is released. Chairman of scheduling committee will determine dates and inform all schools.

Section 3: Invitational meets do not require designated scorers.

Section 4: For regional meet see tournament handbook.

ARTICLE XIII: DRAMA/DEBATE/FORENSICS (DDF)

Section 1: All meets shall follow ASAA Handbook

Section 2: The Region may bring a drama or debate clinician to first meet of the season. (see rotation schedule)

Section 3: Schools pay a participation fee of \$10.00 per participant for the first meet of the year.

ARTICLE XIV: MUSIC

Section 1: Two music festivals, the fall honor festival and the spring Region V festival, shall be held annually and shall consist of band, chorus, and orchestra, with the host school setting the housing quota.

Section 2: The administration of the host school shall be responsible for all phases of management of the festival.

ARTICLE XV: SWIM/DIVE

Section 1: All meets shall follow National Federation Rules.

Section 2: Schedules

- a. All Region V schools fielding a swim/dive team will be invited to each meet site, to be held every two (2) weeks
- b. The host school will provide for two (2) separate meets over a two (2) day period. One (1) meet to be held each day.

Section 3: Meets

- a. The times of the each event will be at the discretion of the host school
- b. The host school is responsible for all meet officials.

Section 4: For regional meet see tournament handbook.

ARTICLE XVI: TRACK AND FIELD

Section 1: All contests shall follow National Federation Rules.

Section 2: All Region V records shall hold as long as the record was set in a meet where four or more teams competed.

Section 3: New records shall be documented with information regarding wind conditions, measuring or timing devices used, etc.

Section 4: For regional meet see tournament handbook.

ARTICLE XVII: VOLLEYBALL

Section 1: All contests shall follow National Federation Rules.

Section 2: All dual varsity and junior varsity matches shall consist of the best three (3) out of five (5) games. A 16-minute warm up shall be divided into seven and one-half minutes for the serving team, and seven and one-half minutes for the receiving team, and one (1) minute at the bench.

Section 3: a. The jamboree will be held at the beginning of the season and be open to all levels of play. It will consist of two (2) game matches to twenty five (25) with no cap. There will be no designated winner. An official's clinic may be held at the same time.

- b. The small schools tournament will be held during the overlap of the 2A, 3A, and 4A season. The host school will determine the format and the number of teams attending.

Section 4: For regional tournaments see tournament handbook.

ARTICLE XVIII: WORLD LANGUAGE

Section 1: A world language festival will be held in the fall on a rotating basis. The rotation is as follows: Juneau, Sitka, Bye. The exact date of the festival will be set at the spring meeting.

Section 2: Region V competition will be held in February and March. The judging school will;

- a. insure that the state declamation guidelines are followed
- b. set up a panel of judges with native and fluent speakers for each language
- c. determine due date of all tapes
- d. judge tapes in poetry and other events agreed upon by the language teachers

Section 3: Individuals that place 1st or 2nd in the poetry competition for their language and level will qualify for the state declamation.

Section 4: For festival format see tournament handbook.

ARTICLE XIX: WRESTLING

Section 1: All meets shall follow National Federation Rules.

Section 2: Region V will pay travel, lodging, and per diem for seeding committee members.

Section 3: The Region may hold an official clinic at the first meet of the season.

Section 4: To be able to compete in the region tournament, all wrestlers must have competed within the regular season in a minimum of one event.

Section 5: For regional meets see tournament handbook.